

Career Service Awards

**FIFTH ANNUAL PRESENTATION
TO OUTSTANDING FEDERAL EMPLOYEES**



National Civil Service League

1881-1958

Career Service Awards

The National Civil Service League, a non-partisan citizens' organization for good government, announces its Fifth Annual Career Service Awards program.

Purpose

This National Civil Service League program is undertaken to strengthen the public service by bringing national recognition to significant careers in the Federal Service.

The League will grant awards to ten career employees who exemplify in an outstanding manner the primary characteristics of the career service: competence, efficiency, character, and continuity of service. Awards are granted on an annual basis. Extensive publicity through television, radio, magazines, and newspapers will be given to the competition and the presentation of awards.

The Award

The Career Service Award will consist of a scroll. In addition, award winners will be guests of honor at a dinner in Washington, D. C., to be addressed by a nationally prominent speaker.

Basis of Selection

1. Competence

A record of exceptional competence; evidence of sustained efficiency which demonstrates and emphasizes outstanding careers.

2. Character

A record of integrity and devotion to the principles of public service both on the job and in private life.

3. Continuity of Service

At least 15 years (including military service), not necessarily all in one agency. This must give evidence of progression in the nominee's career and not merely reflect length of service.

Consideration will also be given to:

Special efforts by the individual to prepare for service and qualify for advancement — both prior to and after entering government service.

The Judges

A special committee, appointed by the Officers and Executive Committee of the National Civil Service League, will serve as Judges.

President

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Kelley, Drye, Newhall & Maginnes

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Executive Vice President
Wesleyan University

JAMES P. MITCHELL
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U. S. Secretary of Labor

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Domestic Exploration
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Petroleum

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Vice-President
Sears, Roebuck and Company

NATIONAL CIVIL SERVICE LEAGUE

315 Fifth Avenue

New York 16, New York

Nomination of Candidates

Agency and Department heads are invited to nominate candidates. Men and women in all grades and salary levels are eligible. Nominees must be employed in one of the career services of the federal government (e.g., competitive civil service, Foreign Service, Tennessee Valley Authority, Federal Bureau of Investigation, Library of Congress, District of Columbia), or by their records of service must be clearly identified as career employees who are making government service their life work. (Many lawyers, for example, would fall into this category.) In such cases, an individual's career status must be established by his Agency and recognized by the League's Committee of Judges. The decision of the Judges will be final. No more than five employees may be nominated by each Agency or Department.

A written statement, in duplicate, with a photograph (5 x 7 glossy) must be submitted. The statement should include:

1. Justification for the nomination in terms of the primary considerations already noted as the basis of selection.
2. Pertinent data about the employee:
 - Name (verified spelling)
 - Date and place of birth
 - Title and grade
 - Organizational location
 - Residence address
 - Marital Status — Number of children
 - Education — High School — College
 - Academic degrees
3. Comments on civic or other similar activities or organizations in which the nominee has participated. This can include participation in professional societies, social welfare activities, church activities, etc.
4. Human interest factors especially related to the career service.

Closing Date

Nominations must be submitted by December 7, 1958, to the Awards Committee, National Civil Service League, 315 Fifth Avenue, New York 16, N. Y.

Present plans call for granting the Awards on March 2, 1959.